



# Gloucester City Council

## CABINET

**Meeting: Wednesday, 5th February 2014 at 18.00 hours  
in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP**

## ADDENDUM

The following items although provided for on the agenda front sheet were not available at the time of dispatch.

Appendix 8 will be tabled at the meeting -

<b>8.</b>	<b>MONEY PLAN 2014-19 AND BUDGET PROPOSALS FOR 2014/15 (PAGES 5 - 38)</b>  To consider a Report of the Cabinet Member for Performance and Resources reviewing the Council's Money Plan for recommendation to the Council, and approve budget proposals for the Council's 2014/15 budget.  The following appendices will follow:-  Appendix 5 2014/15 Capital Programme (attached) Appendix 7 Fees and Charges 2014-15 (attached) Appendix 8 Budget Consultation (To be tabled)
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**Julian Wain**  
**Chief Executive**



## Financed By

Scheme	Budget	Forecast	Budget	Budget	Grants	Capital Receipts	S106	Borrowing
	2013/14	2013/14	2014/15	2015/16				
<b>Regeneration</b>								
Eastgate Viewing Chamber	18,750	9,023	9,727			9,727		
Repairs	440,800	250,000	190,800			190,800		
Potential City Centre Fund	30,000	0	30,000			30,000		
Museum Phase 2 HLF	950,000	0	950,000		450,000	500,000		
Car Parks	200,000	0	200,000			200,000		
TIC Relocation	130,000	10,000	120,000			120,000		
Christmas Lights	75,000	0	75,000			75,000		
Business Grants	100,000	65,000	35,000			35,000		
Targeted Historic Grants	200,000	30,000	170,000			170,000		
Lighting	145,000	2,000	143,000			143,000		
Ugly Structures	150,000	6,000	144,000			144,000		
Interpretation & Signage	40,000	0	40,000			40,000		
Banner Holders	10,000	0	10,000			10,000		
Gates Streets	100,000	0	100,000			100,000		
Toilets	100,000	0	100,000			100,000		
St Michaels Tower	100,000	0	100,000			100,000		
Kings Square	20,000	0	20,000			20,000		
Westgate Mosaics	30,000	0	30,000			30,000		
Contingency	60,000	0	60,000			60,000		
Horsebere Brook Planting	100,000	5,000	95,000		95,000			
Repairs Eastgate Rooftop Carpark	150,000	0	750,000	750,000				1,500,000
GL1 Emergency Repairs	120,000	0	120,000			120,000		
Kings Quarter			500,000	1,300,000				1,800,000
Alney Island Works	160,000	70,000	90,000			90,000		
Armscroft Garden Glood Alleviation	155,000	131,560	23,440				23,440	
Electrical Investigatory works	175,000	60,000	115,000			115,000		
HCA Grant Money	137,770	100,000	37,770		37,770			
75/81 Eastgate	350,000	250,000	100,000			100,000		
SWRDA Asset Transfer	181,500	120,000	61,500			61,500		
Guildhall Works	87,800	70,000	17,800			17,800		
Housing Market Partnership Grant	210,150	0	210,150		210,150			
Cathedral Precinct Lighting	12,680	0	12,680			12,680		
Enhanced Lighting Scheme	26,400	14,000	12,400			12,400		
Kings Square Emergency Paving	12,000	2,575	9,425			9,425		
HKP Accomodation Review	207,000	190,000	17,000			17,000		
Glos Airport - Asset Review	25,200	22,188	3,012			3,012		
<b>Regeneration Total</b>	<b>5,010,050</b>	<b>1,407,346</b>	<b>4,702,704</b>	<b>2,050,000</b>	<b>792,920</b>	<b>2,636,344</b>	<b>23,440</b>	<b>3,300,000</b>
<b>Services and Neighbourhoods</b>								
Depot	57,530	0	57,530			57,530		
Flood Works	200,000	91,100	108,900			108,900		
Plock Court Surface Water	2,810	1,735	1,075		1,075			
Crem Works	45,000	37,087	7,913			7,913		
Paygrove Lane	13,420	13,407	13		13			
S106 Brionne Way	3,000	2,779	221				221	
S106 Hillfield Gardens	42,940	33,230	9,710				9,710	
King George V Pavilion	2,200	1,868	332				332	
S106 Trees Macdonalds	2,530	845	1,685				1,685	
S106 Daniels Brook	53,630	8,000	45,630				45,630	
S106 Bodium Ave	35,000	0	35,000				35,000	
S106 Grange Infants	6,770	0	6,770				6,770	
S106 Waterwells Play Equipment	1,080	0	1,080				1,080	
Sebert Street Repairs	5,000	0	5,000			5,000		
S106 Armscroft Gardens Works	18,700	10,601	8,099				8,099	
S106 Hempsted Way Play Area	30,000	0	30,000				30,000	
S106 Monk Meadow POS	5,750	1,000	4,750				4,750	
S106 Green Farm	75,000	0	75,000				75,000	
S106 Matsonand Robinswood Play	36,010	0	36,010				36,010	
S106 Westgate Leisure Area	133,720	10,000	123,720				123,720	
Perennial Planting Enterprise	9,180	8,366	814			814		
Hillfield Sensory Garden	41,370	40,000	1,370		1,370			
Active Space at Abbeydale	28,020	25,302	2,718		2,718			
Tree Planting Forestry Commission	8,610	5,000	3,610		3,610			
Flats Bins	9,660	0	9,660			9,660		
City Centre CCTV	365,000	11,000	354,000			354,000		
All Mains Buildings Voltage Optimisation	74,000	30,000	44,000			44,000		
<b>Services and Neighbourhoods Total</b>	<b>1,305,930</b>	<b>331,321</b>	<b>974,609</b>	<b>0</b>	<b>8,786</b>	<b>587,817</b>	<b>378,007</b>	<b>0</b>
<b>Resources</b>								
Unallocated IT	18,460	0	200,000	200,000				400,000
Cedar Upgrade	25,000	0	25,000			25,000		
Disaster Recovery	59,400	0	59,400			59,400		
GIS Development	32,630	0	32,630			32,630		
Door Entry System	1,550	0	1,550			1,550		
Website Rebuild	62,960	0	62,960			62,960		
Members ICT Provision	20,000	0	20,000			20,000		
Allotment Software	6,680	0	6,680			6,680		
Govnet Engaging Gloucester	7,000	0	7,000			7,000		
<b>Resources Total</b>	<b>233,680</b>	<b>0</b>	<b>415,220</b>	<b>200,000</b>	<b>0</b>	<b>215,220</b>	<b>0</b>	<b>400,000</b>
<b>TOTAL GENERAL FUND EXCLUDING HOUSING</b>	<b>6,549,660</b>	<b>1,738,666</b>	<b>6,092,534</b>	<b>2,250,000</b>	<b>801,706</b>	<b>3,439,381</b>	<b>401,447</b>	<b>3,700,000</b>
<b>Housing General Fund</b>								
DFGS	684,000	200,000	684,000	684,000	768,000			600,000
Decent Homes Loans	60,000	15,000	45,000					45,000
Safe at Home Grants	60,000	20,000	40,000					40,000
Warm and Well	30,000	10,000	20,000					20,000
<b>Total Housing General Fund</b>	<b>834,000</b>	<b>245,000</b>	<b>789,000</b>	<b>684,000</b>	<b>768,000</b>	<b>0</b>	<b>0</b>	<b>705,000</b>
<b>TOTAL GENERAL FUND</b>	<b>7,383,660</b>	<b>1,983,666</b>	<b>6,881,534</b>	<b>2,934,000</b>	<b>1,569,706</b>	<b>3,439,381</b>	<b>401,447</b>	<b>4,405,000</b>
Housing HRA	5,100,950	5,100,950	7,100,000					7,100,000

Scheme	Budget 2013/14	Forecast 2013/14	Budget 2014/15	Budget 2015/16
	0			
<b>TOTAL CAPITAL PROGRAMME</b>	<b>12,484,610</b>	<b>7,084,616</b>	<b>13,981,534</b>	<b>2,934,000</b>

Grants	Capital Receipts	S106	Borrowing
<b>1,569,706</b>	<b>3,439,381</b>	<b>401,447</b>	<b>11,505,000</b>

# Gloucester **City Council**

## Fees and Charges

2014/15

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## **CULTURAL SERVICES**

		2013/2014 <u>Charge £</u>	2014/2015 <u>Charge £</u>
<b><u>GLOUCESTER CITY MUSEUM &amp; ART GALLERY</u></b>			
Admission			
	Adult	£3.00	£3.00
	Children Under 5	Free	Free
	Concessionary	£2.00	£2.00
	Family Group	£10.00	£10.00
	Individual Season Ticket (per year)	£10.00	£10.00
	Family Season Ticket (per year)	£20.00	£20.00
 <b><u>FOLK MUSEUM</u></b>			
Admission			
	Adult	£3.00	£3.00
	Children Under 5	Free	Free
	Concessionary	£2.00	£2.00
	Family Group	£10.00	£10.00
	Individual Season Ticket (per year)	£10.00	£10.00
	Family Season Ticket (per year)	£20.00	£20.00

**CULTURAL SERVICES cont.**

**Gloucester Guildhall**

		<u>2013/2014 Charge £</u>		<u>2014/2015 Charge £</u>	
<b><u>MEETING ROOMS</u></b>		<b><u>Exempt from VAT</u></b>			
<b><u>Blue Coat Room</u></b>					
	<b>First Hour</b>		<b>Each hour after</b>	<b>First Hour</b>	<b>Each hour after</b>
Standard	£20.00		£12.00	£20.00	£12.00
Premium	£30.00		£12.00	£30.00	£12.00
<b><u>George Hunt Room</u></b>					
	<b>First Hour</b>		<b>Each hour after</b>	<b>First Hour</b>	<b>Each hour after</b>
Standard	£15.00		£10.00	£15.00	£10.00
Premium	£20.00		£12.00	£20.00	£12.00
<b><u>Studio</u></b>					
	<b>First Hour</b>		<b>Each hour after</b>	<b>First Hour</b>	<b>Each hour after</b>
Standard	£20.00		£12.00	£20.00	£12.00
Premium	£30.00		£12.00	£30.00	£12.00
<b><u>Henley Room</u></b>					
	<b>First Hour</b>		<b>Each hour after</b>	<b>First Hour</b>	<b>Each hour after</b>
Standard	£10.00		£8.00	£10.00	£8.00
Premium	£15.00		£10.00	£15.00	£10.00
<b><u>Potter Room</u></b>					
	<b>First Hour</b>		<b>Each hour after</b>	<b>First Hour</b>	<b>Each hour after</b>
Standard	£10.00		£8.00	£10.00	£8.00
Premium	£15.00		£10.00	£15.00	£10.00
<b><u>Cinema</u></b>					
	<b>First Hour</b>		<b>Each hour after</b>	<b>First Hour</b>	<b>Each hour after</b>
Standard	£25.00		£20.00	£25.00	£20.00
Premium	£45.00		£23.00	£45.00	£23.00
<b><u>Theatre</u></b>					
	<b>First Hour</b>		<b>Each hour after</b>	<b>First Hour</b>	<b>Each hour after</b>
Standard	£35.00		£26.00	£35.00	£26.00
Premium	£65.00		£101.00	£65.00	£101.00

Minimum one hour booking then charged per half hour after that

**SERVICE CHARGES- VAT at standard rate**

Technician	per hour	£15.00	£15.00
Security	per hour	£15.00	£15.00



## PLANNING APPLICATION FEES

	2013/2014		2014/2015
	<u>Local Planning Authority Advice</u>	<u>Additional Meetings</u>	<u>Local Planning Authority Advice</u>
<b><u>Permitted Development</u></b>			
Householder	£35.00	N/A	£35.00
Other	£50.00	N/A	£50.00
<b><u>Pre-Application Advice</u></b>			
Householder	£40	£20.00	£40
<b><u>Residential Development</u></b>			
1-4 Dwellings ( Less than 0.5 ha) *	£400.00	£100.00	£400.00
5-9 Dwellings (0.6 ha - 0.99 ha)	£500.00	£100.00	£500.00
10-49 Dwellings (1.0 ha - 1.25 ha)	£1,100.00	£150.00	£1,100.00
50-199 Dwellings ( 1.26 ha - 2.0 ha)	£2,000.00	£200.00	£2,000.00
200+ Dwellings (More than 2ha)	£3,000.00	£250.00	£3,000.00
<b><u>Non residential or commercial</u></b> **			
Less than 500m <sup>2</sup> (Less than 0.5ha)	£200.00	£100.00	£200.00
501-999m <sup>2</sup> (0.6 - 0.99ha)	£300.00	£100.00	£300.00
1000 - 4999m <sup>2</sup> (1.0 - 1.25ha)	£900.00	£150.00	£900.00
5000 - 9999m <sup>2</sup> (1.26 - 2.0ha)	£1,600.00	£200.00	£1,600.00
10000m <sup>2</sup> + (More than 2ha)	£2,500.00	£300.00	£2,500.00
<b><u>Others</u></b>			
Advertisements	£50.00	£30.00	£50.00
Change of Use	£100.00	£75.00	£100.00
Telecommunications	£100.00	£75.00	£100.00
Other ***	£100.00	£50.00	£100.00
Copy Consent (Dev. Control) ****	£15.00	£15.00	£15.00

\* Includes one-for-one replacements and conversions to/ sub-divisions to

\*\* Measured externally

\*\*\* Includes all other development proposals not falling within any of the above categories eg.

*Variation or removal of conditions*

*Car parks and roads*

*Certificates of lawfulness*

\*\*\*\* Statutory Fees

**Note: The initial costs include up to two meetings, the charge for additional meetings would apply after the first two meetings have occurred. Where a development proposal falls within one category or more then the higher fee will apply. The relevant fee will be determined by the number of dwellings/floor area proposed or by the development site area whichever is greater.**

### **Exemptions**

Advice sought on the following categories does not incur a charge

- Building Conservation advice eg works of repair to listed buildings and Conservation area consents
- Works to trees covered by a TPO or trees located within a conservation area.
- Advice on how to submit a planning application or a fee enquiry
- Planning discussions in relation to enforcement investigations
- Where the enquiry is made by a local authority or county council
- Where the enquiry is made by a parish or town council
- Where the enquiry is made by a housing association, registered social landlord, or an equivalent affordable housing provider or an architect/agent acting directly on their behalf on a solely affordable housing proposal.
- Where the development is for the benefit of a disabled person (and as there would be no fee incurred to make the planning application)
- Initial advice where Gloucester City Council are working with local independants setting up a new business and/or are grant aiding them through business support grants

## CAR PARKING

### GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES

*Including Vat*

<b>DAILY CHARGES</b>	<u>Period of wait</u>	<u>2013/2014</u> Charge £	<u>2014/2015</u> Charge £	
<b>Westgate Street</b>	Up to 1 hour	£1.30	£1.30	
	Up to 2 hours	£2.00	£2.00	
	Up to 3 hours	£3.00	£3.00	
	Up to 4 hours	£4.00	£4.00	
	All Day	£6.00	£6.00	
	Sunday Rate: Up to 1 hour	£1.00	£1.00	
	All day	£2.00	£2.00	
	Coaches only - Any period	No charge	No charge	
	<b>Hare Lane South</b>	Up to 1 hour	£1.30	£1.30
		Up to 2 hours	£2.00	£2.00
Up to 3 hours		£3.00	£3.00	
Up to 4 hours		£4.00	£4.00	
Sunday Rate: Up to 1 hour		£1.00	£1.00	
Up to 4 hours		£2.00	£2.00	
<b>Note! A maximum stay of four hours applies to this car park</b>				
<b>St Michaels Sq /Station Road</b>	Up to 1 hour	£1.30	£1.30	
	Up to 2 hours	£2.00	£2.00	
	Up to 3 hours	£3.00	£3.00	
	Up to 4 hours	£4.00	£4.00	
	All Day	£6.00	£6.00	
	After 4pm (untimed)	£1.00	£1.00	
	Sunday Rate: Up to 1 hour	£1.00	£1.00	
All day	£2.00	£2.00		
<b>Longsmith Street</b>	Up to 1 hour	£1.30	£1.30	
	Up to 2 hours	£2.00	£2.00	
	Up to 3 hours	£3.00	£3.00	
	Up to 4 hours	£4.00	£4.00	
	All Day	£6.00	£6.00	
	Sunday Rate: Up to 1 hour	£1.00	£1.00	
All day	£2.00	£2.00		
<b>Eastgate Centre (roof top),</b>	Up to 1 hour	£1.30	£1.30	
	Up to 2 hours	£2.00	£2.00	
	Up to 3 hours	£3.00	£3.00	
	Up to 4 hours	£4.00	£4.00	
	All Day	£6.00	£6.00	
	Sunday Rate: Up to 1 hour	£1.00	£1.00	
All day	£2.00	£2.00		

## **CAR PARKING (continued)**

### **GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES (continued)**

*Including Vat*

	<u>2013/2014</u>	<u>2014/2015</u>
	<u>Charge £</u>	<u>Charge £</u>
<b>DAILY CHARGES</b>		
<b>North Warehouse</b>		
Monday to Friday		
up to 30 mins	£0.50	£0.50
up to 2 hours	£2.00	£2.00
Saturday and bank holidays		
Up to 2 hours	£2.00	£2.00
Up to 4 hours	£4.00	£4.00
Over 4 hours	£6.00	£6.00
Sunday Rate:		
Up to 1 hour	£1.00	£1.00
All day	£2.00	£2.00
<b>SEASON TICKETS (12 Weeks)</b>		
	<u>Charge £</u>	<u>Charge £</u>
Hare Lane North	£262.50	£262.50
Longsmith Street (multi-storey)	£315.00	£315.00
Station Road	£220.50	£220.50

### **ON STREET PARKING**

*Non business for VAT purposes*

	<u>2013/2014</u>	<u>2014/2015</u>
	<u>Charge £</u>	<u>Charge £</u>
Parking Meter Charges		
- 30mins	£0.70	£0.70
- 60mins	£1.40	£1.40
- 90mins	£2.10	£2.10
- 120mins	£2.70	£2.70

## Miscellaneous Items

		<u>2013/2014</u> <u>Charges £</u>	<u>2015/2015</u> <u>Charges £</u>
<b><u>MISCELLANEOUS ITEMS</u></b>			
Photocopying (per A4 sheet)	<b>Standard VAT</b>	£0.25	£0.25
Photocopying (per A3 sheet)	<b>Standard VAT</b>	£0.50	£0.50
Photocopying (per A0 sheet)	<b>Standard VAT</b>	£5.00	£5.00
Bus Station Departures (per departure)	<b>Standard VAT</b>	£0.63	£0.63

## Facilities Fees

<u>Room Hire</u>	2013/2014 <u>Charge £</u>	2014/2015 <u>Charge £</u>
Civic Suite:		
Per hour	£30.00	£35.00
Morning (8.00 - 12.30)	£135.00	£150.00
Afternoon (12.30 - 5.00)	£135.00	£150.00
Whole Day (8.00 - 5.00)	£250.00	£300.00
Evening (5.00 - 11.00)	£310.00	£310.00
Evening per hour	£55.00	£55.00
Saturday: 8.00 - 12.30	£247.50	£247.50
12.30 - 5.00	£247.50	£247.50
5.00 - 11.00	£310.00	£310.00
MEETING ROOM 1		
Per hour	£25.00	£30.00
Morning (8.00 - 12.30)	£112.50	£130.00
Afternoon (12.30 - 5.00)	£112.50	£130.00
Whole Day (8.00 - 5.00)	£200.00	£260.00
Evening (5.00 - 11.00)	£285.00	£285.00
Evening per hour	£47.50	£47.50
Saturday: 8.00 - 12.30	£213.75	£213.75
12.30 - 5.00	£213.75	£213.75
5.00 - 11.00	£285.00	£285.00
MEETING ROOMS 2 & 3		
Per hour	£20.00	£20.00
Morning (8.00 - 12.30)	£90.00	£90.00
Afternoon (12.30 - 5.00)	£90.00	£90.00
Whole Day (8.00 - 5.00)	£160.00	£160.00
Evening (5.00 - 11.00)	£285.00	£285.00
	£47.50	£47.50
Sheriff's Room		
Per hour	£25.00	£25.00
Morning (8.00 - 12.30)	£112.50	£112.50
Afternoon (12.30 - 5.00)	£112.50	£112.50
Whole Day (8.00 - 5.00)	£200.00	£200.00
Evening (5.00 - 11.00)	£285.00	£285.00
Evening per hour	£47.50	£47.50
Multi Media Projector	£47.50	£50.00
Laptop	£25.00	£25.00
Flip Chart & Pens	£9.50	£10.00
Catering:		
Kitchen	£100.00	£100.00
Tea/Coffee per head	£1.00	£1.00
Tea/Coffee/Biscuits per head	£1.25	£1.30
Fruit Juice per head	£0.75	£0.75
Seasonal Fruit Basket per head	£0.80	£1.00
Various menus per head		
Menu 1	£5.00	£5.00
Menu 2	£6.00	£6.00
Menu 3	£9.00	£9.00
Menu 4	£11.00	£11.00
Menu 5	£6.75	£6.75
Menu 6	£6.00	£6.00
Menu 7	£8.50	£8.50
Menu 8	£8.00	£8.00
Menu 9	£15.00	£15.00

**All room hire is exempt from VAT but facility, catering and service charges are subject to VAT at the standard rate.**

## STREET TRADING LICENCES

### Street Trading Fees (VAT Exempt)

	<u>2013/14</u> <u>Charge £</u>	<u>2014/15</u> <u>Charge £</u>
City Centre Catering Unit	£25.00 Per day	£25.00 Per day
City Centre retail Unit - non Catering	£20.00 Per day	£20.00 Per day
Other units eg. Trading Estate Catering	£10.00 Per day	£10.00 Per day
Mobile Icecream Units	£400.00 Per Annum	£400.00 Per Annum
Note - Electricity where supplied, additional charge		
Electricity Supply		
Full electricity Supply	£3.60 Per day	£3.60 Per day

### Hempsted Open Market Pitch Fees

Wednesday & Sunday (November - March)	£20.00	£20.00
Wednesday & Sunday (April - October)	£20.00	£20.00

### Hempsted - Car Boot Fees

Wednesday and Sunday	Car	£7.00	£7.00
	Van/Trailer	£14.00	£14.00

**Land Charges**

	<u>2013/2014</u> Charge £	<u>2014/2015</u> Charge £	_____
<b>LAND SEARCHES</b>			
		<b>Non Business</b>	
Search Fees	£115.00	£115.00	

## LEISURE SERVICES

### BLACKBRIDGE ATHLETICS TRACK    \*\*

	2013/2014 <u>Charge £ phr</u>	2014/2015 <u>Charge £ phr</u>
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Shared with Public	£17.55	£17.55
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	2013/2014 <u>Charge £</u>	2014/2015 <u>Charge £</u>
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#### Cricket

#### *Including VAT*

Matches - Pitch only weekends	£46.50	£47.50
Matches- Pitch only weekdays	£22.75	£23.25
Practice wickets (evenings only)	£17.00	£17.50
Changing rooms	<b>Exempt from VAT</b>	£7.00

Teams under 17 half price

#### Football

#### *Including VAT*

Pitch only weekends	£40.00	£41.00
Pitch only weekdays	£20.50	£21.00
Changing rooms	<b>Exempt from VAT</b>	£7.00

Teams under 17 half price

#### Rugby

#### *Including VAT*

Pitch only weekends	£40.00	£41.00
Pitch only weekdays	£20.50	£21.00
Changing rooms	<b>Exempt from VAT</b>	£7.00

Teams under 17 half price

### HARD PLAY AREA    \*\*

Widden Street	£5.70	£5.85
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#### SPECIAL TENANCIES (Seasonal Bookings)

Pitch per season	Senior	£195.00	£200.00
Pitch per season	junior	£96.50	£99.00

*All income from the above is retained by our Streetcare contractor*

\*\* Charges are standard rated unless the letting is for over 24 hours or it is part of a series of lets when it is exempt from VAT.

\* No longer applicable, one charge now proposed (Mon-Sun)



**ENVIRONMENTAL HEALTH**  
*All Non Business for VAT purposes unless where stated*

		<u>2013/2014</u>		<u>2014/2015</u>	
		<u>Charge £</u>		<u>Charge £</u>	
Rodent Control:					
Domestic Premises	per visit	1st Visit : £50 2nd Visit: £25 3rd Visit: £25		1st Visit : £50 2nd Visit: £25 3rd Visit: £25	
* A reduced rate is offered for residents receiving council tax or housing benefit. £25 initial visit then £10 for up to 2 revisits					
Commercial/ Industrial		£71.75	*	£71.75	*
Disinfestation of Premises:		£58.43		£58.43	
Commercial/ Industrial	per hour	£71.75	*	£71.75	*
Wasp Nests	<b>Including VAT</b>	£51.25		£51.25	
Other pests in Commercial/Industrial Premises	per hour	£71.75		£71.75	
Work in default fees will be a reasonable charge on a case by case basis		Variable	#	Variable	#
Charge for Service of Housing Act 2004 Notice		Variable	#	Variable	#
Food Export Certificates		£26.79		£26.79	
Food Hygiene Training courses					
Level 2 Award Food Safety in Catering					
At Council Offices	£ per Gloucester candidate	£47.00		£47.00	
	Non-Gloucester Candidate	£59.00		£59.00	
At the Business Address		£40.00		£40.00	
N.B. Discounts are available for group bookings					
Health and Safety Training / Workshops					
	Non Gloucester Resident/Business	£30 per 1/2 day		£30 per 1/2 day	
	Gloucester Resident/Business	£25 per 1/2 day		£25 per 1/2 day	
CIEH level 2 award in Health and Safety in the workplace (per delegate)					
	Non Gloucester Resident/Business	£80.00		£80.00	
	Gloucester Resident/Business	£50.00		£50.00	
Food Safety Act:					
Charges for Public Register		£244.77		£244.77	
Part by category		£76.57		£76.57	
Single entry		Free		Free	
Environmental Health Officer Rate (Hourly Rate)		£50.04	***	£50.04	****
Skin Piercing, Acupuncture etc	premises	£110.00		£110.00	
	per person	£110.00		£110.00	
Motor Vehicle Salvage Registration (3 years)			**		**
Breeding of Dogs Licence		£72.75		£72.75	
	Plus cost of vet ***				
Dangerous Wild Animals Licence -Initial application		£625.65		£625.65	
	Renewal application	£72.75		£72.75	
Animal Boarding Establishment Licence		£123.00		£123.00	
Pet Shop Licences		£69.34		£69.34	
Zoo Licences		£409.74		£409.74	

		<u>2013/2014</u>		<u>2014/2015</u>	
		<u>Charge £</u>		<u>Charge £</u>	
High Hedge Nuisance, Investigation Fee		£393.11		£392.69	
For people in receipt of Income Support Benefit, Pension Credit Guarantee, or State Pension		£63.88		£65.48	

Fixed Penalty Notices

Depositing Litter (Reduced fee of £50.00 if paid within 10 days)	**
Failure to comply with a street litter control notice (Reduced fee of £60.00 if paid within 10 days)	**
Failure to comply with a litter clearing notice (Reduced fee of £60.00 if paid within 10 days)	**
Failure to produce waste documents (Reduced fee of £180.00 if paid within 10 days)	**
Failure to produce authority to transport waste (Reduced fee of £180.00 if paid within 10 days)	**
Unauthorised distribution of free printed matter (Reduced fee of £50.00 if paid within 10 days)	**
Failure to comply with a waste receptacles notice (Reduced fee of £60.00 if paid within 10 days)	**
Failure to comply with a Dog Control Order (Reduced to £50.00 if paid within 10 days)	**
Smoking in smoke-free premises or work vehicles (reduced to £30.00 if paid in 15 days)	**
Smoking in smoke-free premises or work vehicles (reduced to £50.00 if paid in 29 days)	**
Failure to display no-smoking signs (reduced to £150.00 if paid in 15 days)	**
Failure to display no-smoking signs (reduced to £200.00 if paid in 29 days)	**

\* **Plus VAT at the standard rate**

\*\* **Statutory Fee**

\*\*\* **To be notified on request**

\*\*\*\* Including Examination of food for voluntary surrender

# A charge may be charged under the enforcement Act under the Service of Housing Act Notice (part 1 of the Housing Act 2006) but this has yet to be finalised and authorised.

**Environmental Information Regulations: VAT at standard rate**

Personal enquiries (per photocopied sheet)	-
Others (based on 1 hours work)	£50.04

## Environmental Health : Permits

*All Non Business for VAT purposes*

LAPC and LAPP charges	<u>2013/2014</u> <u>Charge £</u>		<u>2014/2015</u> <u>Charge £</u>
<b><u>Application Fees</u></b>			
Standard Process	£1,579.00		£1,579.00
Additional fee for currently operating without a permit	£1,137.00		£1,137.00
Reduced fee activities (not including vapour recovery)	£148.00		£148.00
	£68.00		£68.00
Additional fee for operating a reduced fee activity without a permit			
Petrol Vapour Recovery 1 & 2	£246.00		£246.00
Vehicle Refinishers	£346.00		£346.00
Mobile screening and crushing plant	£1,579.00		£1,579.00
:- for the 3rd to 7th applications	£943.00		£943.00
:- for 8th & Subsequent applications	£477.00		£477.00
*Where an application for any of the above is for a combined Part B & Waste application	£297.00	(in addition to above)	£297.00
			(in addition to above)
<b><u>Annual Subsistence Charges</u></b>			
Standard Process (Low)	£739.00	(+£99 Combined Part B & Waste Installation)	£739.00
Standard Process (Medium)	£1,111.00	(+£149 Combined Part B & Waste Installation)	£1,111.00
Standard Process (High)	£1,672.00	(+£198 Combined Part B & Waste Installation)	£1,672.00
Reduced fee activity (Low)	£76.00		£76.00
Reduced fee activity (Medium)	£151.00		£151.00
Reduced fee activity (High)	£227.00		£227.00
Petrol Vapour Recovery 1 & 2 (Low)	£108.00		£108.00
Petrol Vapour Recovery 1 & 2 (Medium)	£216.00		£216.00
Petrol Vapour Recovery 1 & 2 (High)	£326.00		£326.00
Vehicle Refinishers (Low)	£218.00		£218.00
Vehicle Refinishers (Medium)	£349.00		£349.00
Vehicle Refinishers (High)	£524.00		£524.00
Mobile Plant - 1st & 2nd Permits (Low)	£618.00		£618.00
Mobile Plant - 1st & 2nd Permits (Medium)	£989.00		£989.00
Mobile Plant - 1st & 2nd Permits (High)	£1,484.00		£1,484.00
Mobile Plant - 3rd - 7th Permits (Low)	£368.00		£368.00
Mobile Plant - 3rd - 7th Permits (Medium)	£590.00		£590.00
Mobile Plant - 3rd - 7th Permits (High)	£884.00		£884.00
Mobile Plant - 8th + Permits (Low)	£189.00		£189.00
Mobile Plant - 8th + Permits (Medium)	£302.00		£302.00
Mobile Plant - 8th + Permits (High)	£453.00		£453.00
:- Part B process subject to reporting in addition to above (under E-PRTR)	£99.00		£99.00
<b><u>Transfer and Surrender</u></b>			
Standard process transfer	£162.00		£162.00
Standard process partial transfer	£476.00		£476.00
New operator at low risk reduced fee activity	£75.00		£75.00
Reduced fee activity partial transfer	£476.00		£476.00
<b><u>Temporary Transfer for Mobiles</u></b>			
First Transfer	£51.00		£51.00
Repeat transfer	£10.00		£10.00
Repeat following enforcement or warning	£51.00		£51.00
<b><u>Substantial Change</u></b>			
Standard Process	£1,005.00		£1,005.00
Standard Process where the substantial change results in a new PPC activity	£1,579.00		£1,579.00
Reduced fee activities	£98.00		£98.00

### **Note**

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.00  
 Reduced fee activities are: Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4MW

## **Environmental Health Cont: Permits**

*All Non Business for VAT purposes*

<b><u>LA - IPPC charges</u></b>	<b><u>2013/2014</u></b> <b><u>Charge £</u></b>	<b><u>2014/2015</u></b> <b><u>Charge £</u></b>
<b><u>Environmental Permitting</u></b>		
<b><u>Application Fees</u></b>		
A2 Application Fee	£3,218.00	£3,218.00
Additional fee for operating without a permit	£1,137.00	£1,137.00
<b><u>Annual Subsistence Charges</u></b>		
Annual Subsistence (low)	£1,384.00	£1,384.00
Annual Subsistence (Medium)	£1,541.00	£1,541.00
Annual Subsistence (High)	£2,233.00	£2,233.00
<b><u>Variation</u></b>		
Substantial Variation	£1,309.00	£1,309.00
<b><u>Transfer</u></b>		
Transfer	£225.00	£225.00
Partial Transfer	£668.00	£668.00
<b><u>Surrender</u></b>		
Surrender	£668.00	£668.00

**HOUSING SERVICES**  
Outside the Scope of Vat unless specified

<b><u>RENTS</u></b> (calculated on a 52 week collection basis)	<u>2013/2014</u> <u>Charge £</u>	<u>2014/2015</u> <u>Charge £</u>
(a) <b><u>Dwellings-Exempt from VAT</u></b> Average weekly rent	£70.84	£74.43
(b) <b><u>Garages</u></b>		
(i) Outside curtilage of dwelling		
- let to Council tenants - per week	£5.06	£5.32
- let to persons who are not Council Tenants - per week (inclusive of VAT)	£9.61	£10.10
<b><u>LIFELINK (PLUS VAT)</u></b>		
<b><u>Council tenant</u></b>		
Monitoring Charge per week	£1.73	£1.82
Rental per week	£3.39	£3.56
<b><u>Private tenant</u></b>		
Monitoring Charge per week	£1.69	£1.78
Rental per week	£3.13	£3.29

**\*\* Rents are determined by way of a Government issued formula which is usually available between end Nov/Christmas**

## **HACKNEY CARRIAGES**

*All Outside the scope of VAT*

<b><u>HACKNEY CARRIAGES/ PRIVATE HIRE</u></b>		<u>2013/2014</u>		<u>2014/2015</u>
		<u>Charge £</u>		<u>Charge £</u>
HC Vehicle Licences		£183.50		£183.50
New HC & PH Drivers Licences		£110.00		£110.00 ****
3 yearly CRB Fee *		£44.00		£44.00 ****
DVLA check		£7.50		£7.50
HC Deposit Knowledge Test **		£54.00		£54.00
PH Knowledge Test		£30.00		£30.00
PH Vehicle Licences		£183.50		£183.50
PH Operators Licences - up to 2 vehicles		£240.00		£240.00
Up to 3-5 vehicles		£305.00		£305.00
Up to 6-10 vehicles		£620.00		£620.00
11 + vehicles		£930.00		£930.00
Add Premises on Operators Licence	New Fee	£140.00		£140.00
	renewal	£100.00		£100.00
Renewal HC & PH drivers	(1 Year)	£77.00		£77.00
	(2 Year) New Fee	£140.00		£140.00
	(3 Year) New Fee	£200.00		£200.00
3 yearly CRB Fee *		£36.00		£36.00 ****
Transfer of Ownership		£49.00		£49.00 ****
Temprrary Change of Vehicle		£65.00		£65.00
HC Driver Test (50% to GHCA)**		£108.00		£108.00
Replacement Plates	External Rear	£20.00	Each	£20.00 ****
	External Front	£15.00	Each	£15.00
	Int	£15.00	Each	£15.00 ****
Replacement Licence Badge		£10.00	Each	£10.00 ****
Hackney Carriage Sticker Pack (No Smoking Stickers)		£5.00		£5.00
Private Hire Sticker Pack (Bus Lane , Insurance (x3) and no smoking)		£10.00		£10.00

\* And then every 3 years. This fee is subject to variation in accordance with

**LICENCES (Act 2003)**

*All Non business for VAT purposes*

	<u>2013/2014</u>		<u>2014/2015</u>	
	<u>Charge £</u>		<u>Charge £</u>	
<b>Sex shop Licences:</b>				
Grant/Renewal	£10,790.00		<b>Changed to below</b>	
New Application	£4,420		£4,420	
Renewal Application	£2,810		£2,810	
Transfer Application	£2,125		£2,125	
Variation Application	£2,125		£2,125	
Refund to unsuccessful new and renewal applications	£800		£800	
Change of Details	£33.50		£33.50	
Copy of Licence	£15.50		£15.50	
<b>Houses Let in Multiple Occupation (HMO's)</b>				
New or renewed standard applications	£450.00		£450.00	
Variations to application	£70.00		£70.00	
Additional cost for non-standard applications per hour	£33.00		£33.00	
Standard Application Fee Payable every three years	£370.00		£370.00	
Non Standard Application Fee Payable on failure to licence at appropriate time	variable based on officer times	~~~	variable based on officer times	
			~~~	
<b>Premises Licences and Club Premises Certificates</b>				
Band A, NDRV £0 - £4,300	Conversion/New/Variation	£100.00	£100.00	**
	Annual Fee	£70.00	£70.00	**
Band B, NDRV £4,301 - £33,000	Conversion/New/Variation	£190.00	£190.00	**
	Annual Fee	£180.00	£180.00	**
Band C, NDRV £33,001 - £87,000	Conversion/New/Variation	£315.00	£315.00	**
	Annual Fee	£295.00	£295.00	**
# Band D, NDRV £87,001 - £125,000	Conversion/New/Variation	£450.00	£450.00	**
	Annual Fee	£320.00	£320.00	**
## Band E, NDRV £125,001 and above	Conversion/New/Variation	£635.00	£635.00	**
	Annual Fee	£350.00	£350.00	**

# Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 2 x the amount specified above

## Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 3 x the amount specified above

\*\* Statutory fee

~~~ Additional charges will be incurred for non-standard applications that will be calculated in accordance with the nature and amount of extra work required.

Note: Gambling Act 2005 may give rise to changes in some of the Fees listed above but however these charges have not been set and the above will apply until further notice.

## LICENCES (Act 2003 - Continued)

All Non busines for VAT purposes

|   |                       | <u>2013/2014</u><br><u>Charge £</u> |    | <u>2014/2015</u><br><u>Charge £</u> |    |
|---|-----------------------|-------------------------------------|----|-------------------------------------|----|
| <b><u>Additional Fee for Licensable Activities where the Occupancy is &gt; 5000</u></b> |                       |                                     |    |                                     |    |
| Occupancy -   | 5,000 - 9,999         | £1,000.00                           | ** | £1,000.00                           | ** |
|   | 10,000 - 14,999       | £2,000.00                           | ** | £2,000.00                           | ** |
|   | 15,000 - 19,999       | £4,000.00                           | ** | £4,000.00                           | ** |
|   | 20,000 - 29,999       | £8,000.00                           | ** | £8,000.00                           | ** |
|   | 30,000 - 39,999       | £16,000.00                          | ** | £16,000.00                          | ** |
|   | 40,000 - 49,999       | £24,000.00                          | ** | £24,000.00                          | ** |
|   | 50,000 - 59,000       | £32,000.00                          | ** | £32,000.00                          | ** |
|   | 60,000 - 69,999       | £40,000.00                          | ** | £40,000.00                          | ** |
|   | 70,000 - 79,999       | £48,000.00                          | ** | £48,000.00                          | ** |
|   | 80,000 - 89,999       | £56,000.00                          | ** | £56,000.00                          | ** |
|   | 90,000 and over       | £64,000.00                          | ** | £64,000.00                          | ** |
| <br><b><u>Licensing Act 2003 - Other Fees</u></b>                                       |                       |                                     |    |                                     |    |
| Loss or theft of premises licence or summary (Section 2                                 |                       | £10.50                              | ** | £10.50                              | ** |
| Application for a provisional statement where premises b                                |                       | £315.00                             | ** | £315.00                             | ** |
| etc. (Section 29)   |                       |                                     |    |                                     |    |
| Notification of change of name or address (Section 33)                                  |                       | £10.50                              | ** | £10.50                              | ** |
| Application to vary licence to specify individual as premis                             |                       | £23.00                              | ** | £23.00                              | ** |
| supervisor (Section 37)   |                       |                                     |    |                                     |    |
| Application for minor variation tp premises licence or clut                             |                       | £89.00                              | ** | £89.00                              | ** |
| Application for transfer of premises licence (Section 42)                               |                       | £23.00                              | ** | £23.00                              | ** |
| Interim Authority Notice following the death etc of licence                             |                       | £23.00                              | ** | £23.00                              | ** |
| (Section 47)  |                       |                                     |    |                                     |    |
| Theft, loss etc. of certificate or summary (Section 79)                                 |                       | £10.50                              | ** | £10.50                              | ** |
| Notification of change of name or alteration of rules of clu                            |                       | £10.50                              | ** | £10.50                              | ** |
| Change of relevant registered address of club (Section 8                                |                       | £10.50                              | ** | £10.50                              | ** |
| Temporary Event Notice (Section 100)  |                       | £21.00                              | ** | £21.00                              | ** |
| Theft, loss etc. or temporary event notice (Section 110)                                |                       | £10.50                              | ** | £10.50                              | ** |
| Application for a grant or renewal of personal licence (Se                              |                       | £37.00                              | ** | £37.00                              | ** |
| Theft, loss etc. of personal licence (Section 126)                                      |                       | £10.50                              | ** | £10.50                              | ** |
| Duty to notify change of name or address (Section 127)                                  |                       | £10.50                              | ** | £10.50                              | ** |
| Right of freeholder etc. to be notified of licensing matters                            |                       | £21.00                              | ** | £21.00                              | ** |
| **  | <b>Statutory fees</b> |                                     |    |                                     |    |

## LICENCES (Gambling Act 2005)

*All Non business for VAT purposes*

|   |   | <u>2013/2014</u> | <u>2014/2015</u> |
|---|---|------------------|------------------|
|   |   | <u>Charge £</u>  | <u>Charge £</u>  |
| <b><u>Premises Licences and Permit Fees</u></b> |   |                  |                  |
| New Small Casino                                | Application New/Provisional Statement     | £5,600.00 *      | £5,600.00 *      |
|   | Annual Fee                                | £3,500.00 *      | £3,500.00 *      |
|   | Application Variation                     | £2,800.00 *      | £2,800.00 *      |
|   | Application Provisional Statement Holders | £2,100.00 *      | £2,100.00 *      |
|   | Application Transfer / Reinstatement      | £1,260.00 *      | £1,260.00 *      |
| New Large Casino                                | Application New/Provisional Statement     | £7,000.00 *      | £7,000.00 *      |
|   | Annual Fee                                | £7,000.00 *      | £7,000.00 *      |
|   | Application Variation                     | £3,500.00 *      | £3,500.00 *      |
|   | Application Provisional Statement Holders | £3,500.00 *      | £3,500.00 *      |
|   | Application Transfer / Reinstatement      | £1,505.00        | £1,505.00        |
| Regional Casino                                 | Application New/Provisional Statement     | £10,500.00 *     | £10,500.00 *     |
|   | Annual Fee                                | £10,500.00 *     | £10,500.00 *     |
|   | Application Variation                     | £5,250.00 *      | £5,250.00 *      |
|   | Application Provisional Statement Holders | £5,600.00 *      | £5,600.00 *      |
|   | Application Transfer / Reinstatement      | £4,550.00 *      | £4,550.00 *      |
| Bingo Club                                      | Application New/Provisional Statement     | £2,450.00 *      | £2,450.00 *      |
|   | Annual Fee                                | £700.00 *        | £700.00 *        |
|   | Application Variation                     | £1,225.00 *      | £1,225.00 *      |
|   | Application Provisional Statement Holders | £840.00 *        | £840.00 *        |
|   | Application Transfer / Reinstatement      | £840.00 *        | £840.00 *        |
| Betting Premises (excluding Track)              | Application New/Provisional Statement     | £2,100.00 *      | £2,100.00 *      |
|   | Annual Fee                                | £420.00 *        | £420.00 *        |
|   | Application Variation                     | £1,050.00 *      | £1,050.00 *      |
|   | Application Provisional Statement Holders | £840.00 *        | £840.00 *        |
|   | Application Transfer / Reinstatement      | £840.00 *        | £840.00 *        |
| Tracks  | Application New/Provisional Statement     | £1,750.00 *      | £1,750.00 *      |
|   | Annual Fee                                | £700.00 *        | £700.00 *        |
|   | Application Variation                     | £875.00 *        | £875.00 *        |
|   | Application Provisional Statement Holders | £665.00 *        | £665.00 *        |
|   | Application Transfer / Reinstatement      | £665.00 *        | £665.00 *        |
| Family Entertainment Centres                    | Application New/Provisional Statement     | £1,400.00 *      | £1,400.00 *      |
|   | Annual Fee                                | £525.00 *        | £525.00 *        |
|   | Application Variation                     | £700.00 *        | £700.00 *        |
|   | Application Provisional Statement Holders | £665.00 *        | £665.00 *        |
|   | Application Transfer / Reinstatement      | £665.00 *        | £665.00 *        |
| Gaming Centre (Adult)                           | Application New/Provisional Statement     | £1,400.00 *      | £1,400.00 *      |
|   | Annual Fee                                | £700.00 *        | £700.00 *        |
|   | Application Variation                     | £700.00 *        | £700.00 *        |
|   | Application Provisional Statement Holders | £840.00 *        | £840.00 *        |
|   | Application Transfer / Reinstatement      | £840.00 *        | £840.00 *        |
| Copy of Licence                                 | £20.00 *                                  | £20.00 *         |                  |
| Notification of Change Fee                      | £35.00 *                                  | £35.00 *         |                  |
| Occasional Use Notice                           |   | No Fee           |                  |
| Temporary Use notice                            |   |                  | £500.00          |

\* Note :Gloucester City Council prices are set as a guide, and will be subject to variation in accordance with evidence of fairness. However the amount charged will not exceed the Statutory maximum set by Legislation.



**LICENCES (Gambling Act 2005)**

*All Non business for VAT purposes*

|  |             | <u>2013/2014</u>       | <u>2014/2015</u> |           |
|--|-------------|------------------------|------------------|-----------|
|  |             | <u>Charge £</u>        | <u>Charge £</u>  |           |
| <b><u>Permit Fees</u></b>                                |             |                        |                  |           |
| Family Entertainment Centre                              | Application | New/Renewal            | £300.00 *        | £300.00 * |
|  | Application | Transitional           | £100.00 *        | £100.00 * |
|  |             | Change of Name         | £25.00 *         | £25.00 *  |
|  |             | Copy of Permit         | £15.00 *         | £15.00 *  |
| Prize Gaming   | Application | New/Renewal            | £300.00 *        | £300.00 * |
|  | Application | Transitional           | £100.00 *        | £100.00 * |
|  |             | Change of Name         | £25.00 *         | £25.00 *  |
|  |             | Copy of Permit         | £15.00 *         | £15.00 *  |
| Alcohol Licences Premises-<br>2 or Less machines         | Application | New                    | £50.00 *         | £50.00 *  |
| Alcohol Licences Premises-<br>More than 2 machines       | Application | New                    | £150.00 *        | £150.00 * |
|  |             | Annual Fee             | £50.00 *         | £50.00 *  |
|  | Application | Transitional           | £100.00 *        | £100.00 * |
|  | Application | Variation              | £100.00 *        | £100.00 * |
|  |             | Change of Name         | £25.00 *         | £25.00 *  |
|  |             | Copy of Permit         | £15.00 *         | £15.00 *  |
| Club Gaming Permit                                       | Application | New/Renewal            | £200.00 *        | £200.00 * |
|  |             | Annual Fee             | £50.00 *         | £50.00 *  |
|  | Application | Transitional/Variation | £100.00 *        | £100.00 * |
|  |             | Copy of Permit         | £15.00 *         | £15.00 *  |
| Club Gaming Machine Permit                               | Application | New/Renewal            | £200.00 *        | £200.00 * |
|  |             | Annual Fee             | £50.00 *         | £50.00 *  |
|  | Application | Transitional/Variation | £100.00 *        | £100.00 * |
|  |             | Copy of Permit         | £15.00 *         | £15.00 *  |
| Club (fast Track) for Gaming Permit<br>or Machine Permit | Application | New/Renewal            | £100.00 *        | £100.00 * |
|  |             | Annual Fee             | £50.00 *         | £50.00 *  |
|  | Application | Transitional           | £100.00 *        | £100.00 * |

\* Note Where Annual Fee, Renewal Fee, Transitional Fee, Change of Name, Copy Permit, Variation, and Transfer if not noted - it is because the fee is not Applicable. For the Permit Type.

\*\* All Fees Listed are Statutory and Set by the Secretary of State and Licensing Authority

**No Smoking Policy**  
**(Health Act 2006)**

*All Non business for VAT purposes*

|   |                       | <u>2013/2014</u><br>Charge £ | <u>2014/2015</u><br>Charge £ |
|---|-----------------------|------------------------------|------------------------------|
| <b><u>Fixed Penalty</u></b>             |                       |                              |                              |
| Failure to Display NO Smoking Signs     | (paid within 15 Days) | £150.00 *                    | £150.00 *                    |
|   | (paid within 29 days) | £200.00 *                    | £200.00 *                    |
| Smoking Offences in a Smoke- free Place | (paid within 15 Days) | £30.00 **                    | £30.00 **                    |
|   | (paid within 29 days) | £50.00 **                    | £50.00 **                    |

\* Note that this is a Statutory Penalty under Section 6 of the Health Act 2006

\*\* Note that this is a Statutory Penalty under Section 7 of the Health Act 2006

**ENVIRONMENTAL HEALTH**

*All Non Business for VAT purposes unless where stated*

|  |                                    | <u>2013/2014</u><br>Charge £ | <u>2014/2015</u><br>Charge £ |
|--|------------------------------------|------------------------------|------------------------------|
| Food Export Certificates                         |                                    | £26.79                       | £27.00                       |
| Level 2 Award in Food Safety in Catering Trainin | Gloucester business candidates     | £47.00                       |                              |
|  | non-Gloucester business candidates | £59.00                       | £59.00                       |
| <b><u>Animal Health Licences</u></b>             |                                    |                              |                              |
|  | Plus cost of vet ***               |                              |                              |
| Animal Boarding Establishments                   |                                    | £123.00                      | £123.00                      |
| Breeding of Dogs Licence***                      |                                    | £72.75                       | £73.00                       |
| Dangerous Wild Animals Licence ***               | Initial application                | £625.00                      | £631.00                      |
|  | Renewal application                | £73.00                       | £74.00                       |
| Pet Shop Licences ***                            |                                    | £69.00                       | £70.00                       |
| Zoo Licences ***                                 |                                    | £410.00                      | £414.00                      |
| Copy of licence                                  |                                    | £10.50                       | £10.50                       |
| <b><u>Scrap Metal Dealers Licence</u></b>        |                                    |                              |                              |
| <b>Application</b>                               |                                    |                              | <b>New Fee</b>               |
| New Site Licence Application                     |                                    |                              | £430.00                      |
| New Collectors Application                       |                                    |                              | £258.00                      |
| Site Renewal Application                         |                                    |                              | £336.00                      |
| Collectors Renewal Application                   |                                    |                              | £212.00                      |
| Variation to Site Application                    |                                    |                              | £230.00                      |
| Variation to Collectors Application              |                                    |                              | £138.00                      |
| Replacement Vehicle Badge                        |                                    |                              | £20.00                       |
| Copy of Paper Licence                            |                                    |                              | £10.50                       |
| Change of Details                                |                                    |                              | £47.00                       |

## ALLOTMENTS

### *Exempt from VAT*

|                                 | 2014<br>Charge £ | 2015<br>Charge £ |
|---------------------------------|------------------|------------------|
| <b>Small Plot</b>               |                  |                  |
| 0>99m <sup>2</sup> Per Annum    | £20.00           | £20.00           |
| <b>Medium Plot</b>              |                  |                  |
| 100>149m <sup>2</sup> Per Annum | £30.00           | £30.00           |
| <b>Large Plot</b>               |                  |                  |
| >150m <sup>2</sup> Per Annum    | £45.00           | £45.00           |

- Concessions: 40% reduction (Allotment holder pays 60% of full price)
- Concessions applicable only 1 Allotment per person.
- Disabled concession available to disabled people in receipt of disability allowance.
- Tenants in receipt of income support and proven are entitled to 40% discount.

## Hire of Parks for Events

### *Exempt from VAT*

|   | 2013/2014<br>Charge £ | 2014/2015<br>Charge £ |
|---|-----------------------|-----------------------|
| <b>Gloucester Park/ Plock Court</b>       |                       |                       |
| Commercial Promotion                      | £1,000.00             | £1,000.00             |
| Cultural Activity/Sporting Event          | £400.00               | £400.00               |
| Registered Charity/ Government Initiative | £100.00               | £100.00               |
| Local Charity                             | £100.00               | £100.00               |
| <b>All Other Parks and Open Spaces</b>    |                       |                       |
| Commercial Event                          | £650.00               | £650.00               |
| Cultural Activity/Sporting Event          | £150.00               | £150.00               |
| Registered Charity/ Government Initiative | FREE                  | FREE                  |
| Local Charity                             | FREE                  | FREE                  |

### **City Centre**

Dependant on size of event fees and charges are calculated based on the requirements of each event.  
For further information please contact the Guildhall events team.

### **Cancellation Policy**

|                        |                   |
|------------------------|-------------------|
| 6 Weeks Prior to Event | 10% of total fee  |
| 5 Weeks Prior to Event | 20% of total fee  |
| Less than 5 Weeks      | 50% of total fee  |
| Less than 2 Weeks      | 100% of total fee |
| Set up day             | 25% of total fee  |
| Breakdown day          | 25% of total fee  |

### **Bond**

Dependant on size of event and equipment used.  
Minimum of £500, If large vehicles present on open space - Minimum of £2000

## Stray Dogs

| Charge per Day | Charges for<br>2013/14 | Charges for<br>2014/15 |            |
|----------------|------------------------|------------------------|------------|
| 1 Day          | £77.00                 | £78.93                 | See Note 1 |
| 2 Days         | £117.00                | £119.93                | See Note 2 |
| 3 Days         | £157.00                | £160.93                |            |
| 4 Days         | £232.00                | £237.80                | See Note 3 |
| 5 Days         | £272.00                | £278.80                |            |
| 6 Days         | £312.00                | £319.80                |            |
| 7 Days         | £352.00                | £360.80                |            |

### Note 1

Fees will be charged for every part or whole day at the kennel

### 2013/14 fees based on the following -

|                    |               |
|--------------------|---------------|
| Satutory fee       | <b>£25.00</b> |
| Admin fee for GAWA | <b>£12.00</b> |
| Daily kennel fee   | <b>£40.00</b> |
| Total              | <b>£77.00</b> |

*(this includes a cost incurred by the Council of retaining the kennels all year round together with the cost of providing the service)*

### Note 2

Costs will increase by £40 for each day or part day that the dog is held by the kennels

### Note 3

All dogs held for more than 3 days will be vaccinated at an additional cost of £35.00

### Note 4

Dog owners in receipt of Council Tax Benefit or Housing Benefit will be entitled to a 50% reduction on the kennel charge and so will pay the following

| Charge per Day | Proposed<br>Charges for<br>2013/14 | Proposed<br>Charges for<br>2014/15 |            |
|----------------|------------------------------------|------------------------------------|------------|
| 1 Day          | £57.00                             | £58.43                             | See Note 1 |
| 2 Days         | £77.00                             | £78.93                             | See Note 2 |
| 3 Days         | £97.00                             | £99.43                             |            |
| 4 Days         | £152.00                            | £155.80                            | See Note 3 |
| 5 Days         | £172.00                            | £176.30                            |            |
| 6 Days         | £192.00                            | £196.80                            |            |
| 7 Days         | £212.00                            | £217.30                            |            |

### Note 5

There will be no charge for dogs that are collected by the Dog Warden and returned to the owner on the same day, but the Council may levy a charge of £40 for any repeat offences

## CEMETERIES AND CREMATORIUM FEES

| <b>A</b> | <b><u>INTERMENT FEE</u></b>   | <b><i>Exempt from VAT</i></b> | <u>2013/2014</u> |    | <u>2014/2015</u> |    |
|----------|---|-------------------------------|------------------|----|------------------|----|
|          |   |                               | <u>Charge £</u>  |    | <u>Charge £</u>  |    |
| 1.       | Still-born child or child whose age at time of death did not exceed 3 months (to a depth not exceeding 5ft)                           |                               | £60.50           |    | £62.00           |    |
| 2.       | Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday (to a depth not exceeding 5ft)        |                               | £217.79          | ** | £223.25          | ** |
| 3.       | Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 5ft)   |                               | £621.91          | ** | £637.50          | ** |
| 4.       | Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 7ft)   |                               | £900.08          | ** | £922.50          | ** |
| 5.       | Extra depth 7ft - 9ft   |                               | £392.37          |    | £402.25          |    |
| 6.       | Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost of shoring extra wide casket, plus wooden shoring      |                               | £872.93          | ** | £894.75          | ** |
| 7.       | Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost shoring in a re-open grave space next door is not lost |                               | £260.08          | ** | £266.50          | ** |

**Note:** Fees numbered 1 and 2 above are not payable by the next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. Thus, where a grave is purchased and dug for three and the first interment is that of a child qualifying for free burial the fee payable will be £1260.92 less the appropriate child fee.

Fees or other optional services, eg Organ, Organist's, "Exclusive Right of Burial", etc, remain payable in accordance with those specified below.

|          |  | <u>2013/2014</u> |                           | <u>2014/2015</u> |
|----------|--|------------------|---------------------------|------------------|
|          |  | <u>Charge £</u>  |                           | <u>Charge £</u>  |
|          | Any bricked grave  |                  | <b>Standard rated VAT</b> |                  |
|          |  | £8,003.40        |                           | £8,203.50        |
| <b>B</b> | <b><u>INTERMENT OF CREMATED REMAINS</u></b>  |                  | <b><i>Exempt</i></b>      |                  |
|          | In an earth grave where the Exclusive Right of Burial has been purchased                   | £193.59          |                           | £198.50          |
|          | To pour ashes into a grave where cremation took place at Gloucester                        | £45.40           |                           | £46.50           |
| <b>C</b> | <b><u>NEW CREMATED REMAINS GARDEN</u></b>  |                  |                           |                  |
|          | Charges for purchase of Burial rights for cremated remains only                            | £242.00          | <b><i>Exempt</i></b>      | £248.00          |
|          | Interment fee (applicable in addition to the above charge)                                 | £193.59          |                           | £198.50          |
|          | Permission for Headstone   | £119.44          |                           | £122.50          |
| <b>D</b> | <b><u>SCATTERING OF CREMATED REMAINS ON A GRAVE</u></b>                                    |                  | <b><i>Exempt</i></b>      |                  |
| 1.       | Where a cremation has taken place at Gloucester Crematorium with or without an appointment | £45.40           |                           | £46.50           |
| 2.       | Where cremation has taken place elsewhere, with or without an appointment                  | £53.38           |                           | £54.75           |
|          | <b>** Statutory fees</b>   |                  |                           |                  |

## CEMETERIES AND CREMATORIUM FEES (Continued)

|  |                        | <u>2013/2014</u><br><u>Charge £</u> | <u>2014/2015</u><br><u>Charge £</u> |
|--|------------------------|-------------------------------------|-------------------------------------|
| <b>E EARTH GRAVE</b>   |                        |                                     |                                     |
|  | <i>Exempt from VAT</i> |                                     |                                     |
| 1. Exclusive Right of Burial for 50yrs                                       |                        | £612.30                             | £627.50                             |
| Exclusive Right of Burial for 75yrs  |                        | £936.42                             | £960.00                             |
| Exclusive Right of Burial for 99yrs  |                        | £1,559.35                           | £1,598.50                           |
| Purchase in Reserve  | <i>Exempt from VAT</i> | £1,130.74                           | £1,160.00                           |
| <b>F USE OF CHAPEL FOR BURIAL &amp; MEMORIAL SERVICES</b>                    |                        |                                     |                                     |
|  | <i>Exempt from VAT</i> |                                     |                                     |
| This charge now includes use of organ and organist (whether used or not)     |                        | £199.45                             | £199.50                             |
| <b>G MEMORIALS. etc. (For the right to erect or place)</b>                   |                        |                                     |                                     |
| 1. Headstone not exceeding 3ft. in height                                    |                        | £275.69                             | £282.50                             |
| 2. Vase or block of quarried stone not exceeding 10"x10"x10" (free standing) |                        | £76.22                              | £78.00                              |
| 3. Each inscription after the first £60.00 + £10.50 VAT                      |                        | £76.22                              | £78.00                              |
| 4. Raised stone 18"x12"x4" with or without flower container                  |                        | £119.44                             | £122.50                             |
| <b>H GRAVE MAINTENANCE</b>   |                        |                                     |                                     |
|  | <i>Standard rated</i>  |                                     |                                     |
| 1. Keeping tidy per grave annually   |                        | £83.29 *                            | £85.50                              |
| 2. Keeping tidy and planting per grave annually                              |                        | £126.04 *                           | £129.00                             |
| 3. Keeping tidy C.W.G.C. Graves per grave annually                           |                        | £6.38 *                             | £6.55                               |
| 4. Search Fees - Records   |                        | £40.01 *                            | £41.00                              |
| <i>* Including VAT at standard rate</i>                                      |                        |                                     |                                     |

## CEMETERIES AND CREMATORIUM FEES(continued)

### CREMATORIUM

|   | <u>2013/2014</u><br><u>Charge £</u>             | <u>2014/2015</u><br><u>Charge £</u> |
|---|---|-------------------------------------|
| <b>A</b>  | <b><u>CREMATION FEES</u></b>                    |                                     |
| 1.  | £58.81  | £60.50                              |
| 2.  | £114.77   | £117.50                             |
| 3.  | £719.50 * #                                     | £737.50 * #                         |
| * This charge includes the medical referee fee together with the use of organ and organist's fee (whether used or not)  |   |                                     |
| # This charge includes Mercury Abatement Fee  |   |                                     |
| NOTE: Fees numbered 1 and 2 above, and Medical Referee fees related thereto, are not payable by next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. |   |                                     |
| In Special circumstances a request can be made for a 4.00pm Cremation Service   | £114.50   | £120.50                             |
| <b>B</b>  | <b><u>SCATTERING OF CREMATED REMAINS</u></b>    |                                     |
| 1.  | £44.40  | £46.50                              |
| 2.  | £53.38  | £54.75                              |
| <b>C</b>  | <b><u>ADDITIONAL CREMATION CERTIFICATES</u></b> |                                     |
|   | £19.53  | £20.00                              |
| <b>D</b>  | <b><u>MEDICAL REFEREES FEES</u></b>             |                                     |
|   | £50.55  | £49.31                              |
| <b>E</b>  | <b><u>CREMATORIUM CASKETS</u></b>               |                                     |
|   | £10.78  | £11.00                              |
|   | £26.93  | £27.50                              |
|   | £53.85  | £55.00                              |
| <b>F</b>  | <b><u>LOAN OF SCATTERING URN</u></b>            |                                     |
|   | £33.39  | £34.25                              |
|   | £36.07  | £37.00                              |
| <b>G</b>  | <b><u>NATIVE HARDWOOD GARDEN SEAT</u></b>       |                                     |
|   | £1,050.11 *                                     | £1,076.50 *                         |
|   | £1,809.19                                       | £1,854.50                           |
| <b>H</b>  | <b><u>BOOK OF MEMORY</u></b>                    |                                     |
| 1.  | £64.08 *  | £65.50 *                            |
| 2.  | £107.38 *                                       | £110.00 *                           |

\* Including VAT at standard rate

## CEMETERIES AND CREMATORIUM FEES (Continued)

KERB PLAQUES, TREES, ETC. (20 YRS)

| Standard rated VAT                                | <u>2013/2014</u><br><u>Charge £</u> | <u>2014/2015</u><br><u>Charge £</u> |
|---|-------------------------------------|-------------------------------------|
| Single bronze kerb plaque                         | £318.58 *                           | £326.50 *                           |
| Single bronze kerb plaque c/w a Rose motif        | £353.02                             | £362.00                             |
| Double bronze kerb plaque                         | £635.38 *                           | £651.00 *                           |
| Single bronze tree plaque                         | £348.96 *                           | £357.50 *                           |
| Double bronze tree plaque                         | £673.90 *                           | £691.00 *                           |
| Bronze Heart Tree Plaque (max of 50 letters/figs) | £384.89                             | £394.50                             |
| Bronze Heart Tree Plaque c/w a Rose motif         | £410.16                             | £420.50                             |
| Reserved space on kerb                            | £75.23 *                            | £77.00 *                            |
| Flowering tree                                    | £520.55 *                           | £533.50 *                           |
| & Plaque  | £804.25 *                           | £824.50 *                           |
| Standard Rose Tree or Shrub                       | £274.60 *                           | £281.50 *                           |
| & Plaque  | £558.30 *                           | £572.50 *                           |
| Rose Bush   | £188.69 *                           | £193.50 *                           |
| & Plaque  | £472.39 *                           | £485.00 *                           |
| Single Granite Plaque: Range from                 | £354.45 *                           | £363.30 *                           |
| to  | £481.41 *                           | £493.50 *                           |
| Double Granite Plaque Range from                  | £402.56 *                           | £412.50 *                           |
| to  | £502.27 *                           | £515.00 *                           |
| <br>  |                                     |                                     |
| Renewal of Adoption for 20 yrs                    | Exempt from VAT                     |                                     |
| <br>  |                                     |                                     |
| Single Kerb plaque                                | £132.08                             | £135.50                             |
| Double Kerb Plaque                                | £264.06                             | £270.50                             |
| Standard Rose Tree or Shrub and Plaque            | £212.13                             | £217.50                             |
| Standard tree and Plaque                          | £228.13                             | £234.00                             |
| Rose Bush and Plaque                              | £174.41                             | £179.00                             |
| Renewal of Reserved Space on Kerb                 | £75.23                              | £77.00                              |
| <br>  |                                     |                                     |
| New Memorial Garden                               | Standard rated VAT                  |                                     |
| Vase  | £817.08 *                           | £837.50 *                           |
| Sanctum 2000                                      | £1,227.68 *                         | £1,258.50 *                         |
| Sanctum 2   | £1,431.05 *                         | £1,467.00 *                         |
| <br>  |                                     |                                     |
| Use of organ and organist                         | Standard rated VAT                  |                                     |
| Included in use of chapel                         | 61.69 *                             | £61.72 *                            |



## CEMETERIES AND CREMATORIUM FEES (Continued)

| <u>Cedar Garden Price List</u>                  | <u>2013/14</u>  | <u>2014/15</u>  |
|---|-----------------|-----------------|
|   | <u>Charge £</u> | <u>Charge £</u> |
| <b><i>Cedar Garden</i></b>                      |                 |                 |
| Standard Rose Tree                              | £378.23         | £388.00         |
| Single Bronze Tree Plaque                       | £472.80         | £484.50         |
| Granite Tree Plaque Standard Motif (Extra cost) | £64.94          | £66.50          |
| <b><i>Boutonniere Plaques</i></b>               |                 |                 |
| Text Only                                       | £441.26         | £452.00         |
| Hand Painted Motif                              | £466.49         | £478.00         |
| Photo Plaque                                    | £504.30         | £517.00         |
| <b><i>Granite Memorial Book</i></b>             |                 |                 |
| Plaque  | £315.19         | £323.00         |

## CEMETERIES AND CREMATORIUM FEES (Continued)

### The Columbria Plaque Range Price List

#### Remembrance Plaques (with 20 years Adoption)

2013/2014  
Charge £

2014/2015  
Charge £

#### ***Posy Collection***

195mm x 125mm x 10mm Plaque with fixing spike  
Available in Black, Lavender Blue, Blue Pearl, Imperial Green or Red Granite  
This price includes an intricately carved floral motif, inscription & spike.

£446.90

£458.00

#### ***Scenic Collection***

10" x 7" x 10mm Oval Plaque with fixing spike.  
Available in Black Granite  
This price includes a tranquil landscape scene, inscription & spike.

£511.72

£524.50

#### **Memories Collection**

#### ***Locket***

101/2" x 6" x 10mm Heart shaped pendant plaque with fixing spike  
Available in Black Granite  
This price includes locket design, photo plaque, inscription & spike.

£600.00

£615.00

#### ***Keepsake***

7" x 8" x 10mm Open Trinket shaped plaque with fixing spike.  
Available in Tropical Brown Granite.  
This Price includes the trinket box design, inscription & spike.

£511.72

£524.50

#### ***Candle***

9" x 5" x 10mm Candle shaped plaque with fixing spike.  
Available in Black Granite.  
This price includes candle design, inscription & spike.

£563.60

£578.00

#### **Childrens Plaques**

#### ***"To the Moon & Back"***

9" Diameter x 10mm circular plaque.  
Available in Black Granite.  
This price includes the design, inscription & spike.

£563.60

£578.00

#### ***" Over the Rainbow"***

9" Diameter x 10mm Circular plaque.  
Available in Black Granite.  
This price includes the design, inscription & spike.

£563.60

£578.00

#### ***"Butterfly"***

9" x 7" x 10mm Butterfly shaped plaque.  
Available in Black, Blue Pearl, Imperial Green, Tropical Brown or Red.  
This price includes the design, inscription & spike.

£511.72

£524.50

## **Bulky Item Charges**

### **2013/2014**

The City Council provides a bulky item collection service. The charge is:

General households: £24 for up to 3 items, with any additional items at £8 per item  
£4 per item

## **Green Waste Charges**

The City Council provides a fortnightly waste collection service. The charge is:

General households: £36 per annum

### **2014/15**

Remains the  
same

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Households in r

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